

Appendix F: UCAT University Service

Like most members of the university community, UCAT staff members engage in a wide variety of service activities across the institution, mostly in support of our mission to advance teaching and learning.

Depth of involvement:

1. primary leadership of project, significant development effort, and/or responsibility for implementation
2. ongoing advising, consultation, and or support
3. regular attendance, ongoing presence, staying in the loop
4. one-time consultation/conversation

UCAT Role	Depth	Committee/Unit	Project	Topic	Dates
Various	1, 2	Office of Academic Affairs	University assessment initiatives	Assessment	Ongoing, campus wide annual events 2013 & 2014
Consultant	1	Heath sciences colleges	Clinical SEI development	Assessment	2010-2011
Committee member, presenter, consultant	1	Graduate School	Graduate Program assessment initiatives	Assessment	Ongoing, since 2013
Facilitator, teaching portfolio consults	1 P	Graduate School	Graduate Associate Teaching Award	GPSD	annually
Organizer	1	Graduate School	Preparing Future Faculty collaboration with Kenyon College	GPSD	2009
Facilitator, organizer	1	Office of Academic Affairs/Susan Williams	New Faculty Programming	Career span	since 2011
Organizer,	1	Office of Academic Affairs, Academy of Teaching	Provost's Award for Distinguished Teaching by a Lecturer Developed proposal for award Organize selection process	Career Span	2011-2014, ongoing

Facilitator, organizer	1 P	Office of International Affairs	Internationalization of Curriculum, pilot project CDI & FLC	International	2010-2012 2014
Member	1	Student Life	International Research Group	International	2013-2014
Committee member, <i>ex officio</i>	1	University-level Advisory Committee on General Education	Revision for semesters; plan for ongoing assessment	Semesters/ curriculum	2009 - 2010 weekly meetings, sometimes more often
Committee member	1	Office of Academic Affairs	Semesters Academic Affairs Leadership Team	Semesters/ curriculum	2009-2012
Committee member	1	Office of Academic Affairs	Semesters - May term planning	Semesters/ curriculum	2010
Committee member	1	Office of Academic Affairs	Semesters - Colleges Town Hall Meetings (3)	Semesters/ curriculum	2010
Organizer	1	Office of Academic Affairs	Semesters - Ohio Semester Summit conferences	Semesters/ curriculum	2010
Consultant	1 P	Education & Human Ecology - ESL Programs	Spoken English Program, Curriculum Sub-Committee	Semesters/ curriculum	2012
Consultant, facilitator	1	Fisher College of Business	Course redesign project	curriculum	2011
Facilitator	1	Nursing	Faculty Retreat, curriculum revision	Semesters/ curriculum	2009
Facilitator	1	Public Health	PEP Focus Groups	Curriculum	2009
Organizer,	1	Student Life, Academic Affairs, Veterans' Affairs	Student Veterans conference	Student life/ diversity	2011
Facilitator	1	OCIO/ODEE	Exploring Learning Technologies Community	Tech	2010, 2013
Facilitator	1	OCIO/ODEE	Online course design	Tech/ Design	2012

Consultant	1	Education & Human Ecology, Physical Activity & Educational Services,	Instructional Enhancement Initiative	Community	2009-2012
Various	1, 2	Office of Academic Affairs	University assessment initiatives	Assessment	Ongoing, campus wide annual events 2013 & 2014
Consultant, Advisory Board Member	2	Medicine	Center for Faculty Advancement, Mentoring and Engagement (FAME)	Career span/	2012, ongoing
Workshop presenter	2	Graduate School	Preparing Future Faculty	GPSD	ongoing
Member	2	Office of International Affairs	ESL Initiatives and Intensive English Working Group	International	2013 – present
Committee member	2 ?	College of Engineering	Working Group on Internationalization of Undergraduate Engineering Curriculum	International	2011-2012
Consultant	2		USAID Higher Education Development Project Universite Gaston-Berger, Senegal	International	2013
Consultant	2	Education & Human Ecology – ESL Programs	American Language Program, Curriculum Sub-Committee	Semesters/ Curriculum	2010-2011
Consultant, facilitator	2	Food, Agriculture, and Environmental Sciences	Agricultural Technical Institute – Course and Curriculum redesign project	Semesters/ Curriculum	2010-2011
Facilitator	2	Veterinary Medicine	Curriculum planning/database development	Semesters/ Curriculum	2009-2011
Committee member	2	Office of Academic Affairs	Semesters –Communications Subcommittee	Semesters	2009-2012

Committee member	2	Office of Academic Affairs	Semesters - Course & Program Submission Approval System Development curriculum.osu.edu	Semesters	2009-2012
Committee member	2	Office of Academic Affairs	Semesters -Curriculum subcommittee (Academic Program Advisory committee)	Semesters/ curriculum	2009-2012
Committee member	2	Office of Academic Affairs	Semesters - Graduate subcommittee	Semesters	2009-2012
Committee member	2	Office of Academic Affairs	Semesters - Space subcommittee	Semesters	2009-2012
Presenter	2	Office of Academic Affairs	Semesters - Ohio Semester Summit conferences	Semesters	2009, 2011
Consultant	2 P	Office of Academic Affairs	Service Learning Initiative	Curriculum	ongoing
Consultant	2	Arts & Sciences - NMS	Center for Life Sciences Education (CLSE) planning	Curriculum	2009
Committee member	2	Arts & Sciences - NMS	Center for Life Sciences Education (CLSE) TA Professional development committee	Curriculum	2013
Consultant	2	Engineering	Engineering Education Innovation Center, book groups	Curriculum	2011, 2012
Attendee, facilitator	2	Arts & Sciences Curriculum Committee - Assessment subcommittee	General Education assessment, revision of outcomes	Curriculum	2012
Committee member	2	Student Life & Academic Affairs	Emergency contacts to aid distressed students	Student life	2011, 2013, 2014
Organizer	2	Office of Academic Affairs - Undergraduate Education	Academic Enrichment Program	Co-curriculum	2009-2010
Committee member	2	Office of Academic Affairs - Undergraduate Education	First Year Success Series development	Co-curriculum	through 2010
Member	2	Student Life	GLBT Future Task Force	Student life	2011

Executive Council member REACH trainer SAMSA grant key personnel	2 P	Campus Suicide Prevention Program	Campus Suicide Prevention Program	Student life	Ongoing Ongoing 2009-2013?
Advisory Board member	2 P	Committee on Academic Misconduct	Advisory Board	Students	Ongoing
Workshop leader	2 P	Committee on Academic Misconduct (& ODEE & CSTW)	TurnItIn rollout	Tech/ WAC	Autumn 2013
Advisory board member	2	OCIO/ODEE	CIO Advisor Community	Tech	2010 – 2011
Advisory board member	2	OCIO/ODEE	Digital Union	Tech	2010
Advisory board member	2 P	OCIO/ODEE	e-Learning Strategies	Tech	2010-2012
Steering committee member	2	OCIO/ODEE	e-Portfolio project	Tech	2010-2011
Advisory board member	2	OCIO/ODEE	e-Learning Strategies	Tech	2010-2012
Committee member	2	OCIO/ODEE	Planning for ODEE	Tech	2012-2013
Committee member	2	OCIO/ODEE	Impact grants selection and support	Tech/ curriculum	2012-2013
Committee member	2	OCIO/ODEE	Quality Matters training	Tech	2010
Proposal committee member	2	OCIO Learning Technologies	Course Transformation Academy proposal	Tech/ curriculum	2010
<i>Ex-officio</i> Executive Committee member	2 P	Academy of Teaching	Meetings, Autumn Reception with academic leaders, <i>Talking about Teaching</i> books, and Annual Mini-conference	Community/ advocacy	Ongoing
Committee member	2	Pharmacy	PG2y Resident project – search committee planning and support		2009

Member	2 P	Center for the Study & Teaching of Writing	Advisory Board	WAC	2009 - 2011
Consultant	2 P	Writing Across the Curriculum	multiple projects book group	WAC	ongoing 2012
Attendee	2, 3	Arts & Sciences	Gen Ed and Assessment subcommittee	Assessment	2011-2012
Committee member, <i>ex officio</i>	2, 3	Office of Academic Affairs - Undergraduate Education	Student Evaluation of Teaching Oversight Committee	Assessment	ongoing
Panel presenter	3	Office of Human Resources	Academic Leaders Program	Outreach	Annually
Attendee	3	Office of Academic Affairs - Undergraduate Education	Leadership team meetings	Outreach	through 2010
Attendee	3	Office of Academic Affairs - Accreditation Team	Higher Learning Commission - New guidelines workshop	Assessment	2011
Attendee	3	Council on Academic Affairs		Assessment/ curriculum	Ongoing
Attendee	3	Office of Academic Affairs	Faculty Awards Event	Career span	annually
Attendee	3	University Senate - Council on Libraries and Information Technology	Planning for semesters?	Semesters/ Curriculum	2010
Council Member	3	Office of Academic Affairs, College of Education & Human Ecology	University Teacher Education Council (UTEC)	Curriculum	2013, ongoing, monthly
Attendee	3	Arts & Sciences	Curriculum Committee	Curriculum	ongoing
Presenter	4	Board of Trustees	Review of program assessment	Assessment	One time, invited
Consultant, facilitator	4	Food, Agriculture, and Environmental Sciences	Semesters project	Semesters	2010
Consultant	4	Engineering	Engineering Education Innovation Center, proposal for department	Curriculum	2014
Consultant	4	Arts & Sciences - English	English 110 laptop pilot	Curriculum/ tech	2010
Consultant	4	Arts & Sciences - English	English 1110 online version design	Curriculum/ tech	2013

Consultant	2, 4	Office of Academic Affairs and Student Life	Second-year Transformational Experience Program (STEP)	Co-curriculum	2012, 2013
Discussion of collaboration	4	Disability Services		Student support	2011, one time
Committee member	4	OCIO/ODEE	Search committee, ODEE staff	Tech	2013
Presenter	4	FAES - FABE	Conference on Food Engineering		2009

University-wide committees and initiatives

Academic Leaders Program, Office of Human Resources

Presenter at several regular events, ongoing
 Evaluation of Teaching workshop
 Academic Top 10

Academy of Teaching, ongoing

ex-officio participation on Executive Committee
 staff support for all activities, including meeting, Autumn Reception and meeting with academic leaders, *Talking about Teaching* books, and Annual Mini-conference

Assessment Initiatives, ongoing

Planning and facilitating annual campus assessment events 2013 & 2014
 Membership on assessment support team for academic programs and General Education
 Membership of Graduate Program Assessment Committee 2013-2014
 Workshops for pilot programs

Board of Trustees

Presentation, June 23, 2011

Council on Academic Affairs, ongoing

Regular attendance

Campus Suicide Prevention Program, [DATES]

Executive Council member
REACH trainer
SAMSA grant staff

Committee on Academic Misconduct
Advisory Board, ongoing (seat on the board)
TurnItIn roll out with COAM, CSTW, and ODEE

Course Transformation Academy proposal committee, 2010

CSTW Advisory Committee, 2009 - 2011

Disability Services, 2011

GLBT Future Task Force, 2011

General Education
University-level Advisory Committee, 2009-2010
revise General Education for semesters
plan for ongoing assessment of GE

Graduate School
GATA, ongoing
PFF, ongoing
PFF collaboration with Kenyon College, 2009
Graduate Program Assessment committee, 2012-2014

Higher Learning Commission
New guidelines workshop 2011

International Affairs
ESL Initiatives and Intensive English Working Group, 2013 - present
International Research Group (Student Life), 2013
Internationalization of Curriculum, pilot project 2010-2012

New Faculty Programming

in collaboration with OAA/Susan Williams, 2011, 2012

OCIO/ODEE

CIO Advisor Community, 2010 - 2011

Digital Storytelling Program 2009-2010

Digital Union, 2010

e-Portfolio steering committee 2010-2011

e-Learning Strategies, Advisory Committee, 2010-2012

Exploring Learning Technologies Community, 2010, 2013

Online course design, 2012

ODEE planning, 2012-2013

Quality Matters training, 2010

Senate council on Libraries and Information Technology, 2010

Turnitin implementation, with CSTW and COAM, 2013

Impact grants selection and support, 2012, 2013

Second-year Transformational Experience Program (STEP)

Planning 2012, 2013

Semesters Support Team 2009 - 2012

Academic Affairs Leadership Team

Communications Subcommittee

Course & Program Submission Approval System Development

curriculum.osu.edu roll out

Curriculum subcommittee (Academic Program Advisory committee)

Graduate subcommittee

Space subcommittee

May term planning, 2010

Colleges Town Hall Meetings 2010,

Professional Colleges

Health Sciences

Arts & Sciences
Ohio Semester Summit conferences
Host 2010

Service Learning Initiative, ongoing

Student Evaluation of Teaching Oversight Committee, ongoing

Student Life - emergency contacts to aid distressed students, 2011

Student Veterans conference, 2011

Teaching Awards

Provost's Award for Distinguished Teaching by a Lecturer, 2011-2013

Developed proposal for new award

Organized selection and award process

Attend Faculty Awards Events, ongoing

Support Graduate Associate Teaching Award, ongoing

Undergraduate Education

Academic Enrichment Program, 2009-2010

Leadership meetings

First Year Success Series, development team

University Teacher Education Council (UTEC), 2013

Writing Across the Curriculum, ongoing partnership

Book group 2012

Multiple-Unit Projects and Grants

Clinical SEI development 2010-2011

Conference on Food Engineering, 2009

Globalization projects

Working Group on Internationalization of Undergraduate Engineering Curriculum, 2011-2012
USAID Higher Education Development Project Universite Gaston-Berger,
Senegal

College and Department Service

Arts & Sciences

Curriculum Committee, ongoing attendance

Gen Ed and Assessment subcommittee 2011-2012

Center for Life Sciences Education (CLSE) planning, 2009

CLSE TA Professional Development Committee, 2013

English 110 Laptop pilot, 2010

English 1110 online version design, 2013

Education and Human Ecology

Physical Activity & Educational Services, Instructional Enhancement Initiative, 2009-2012

Engineering

Engineering Education Innovation Center,
book group 2011, 2012

ESL programs

Spoken English Program, Curriculum Sub-Committee, 2012

American Language Program, Curriculum Committee, 2010-2011

Fisher College of Business

Course redesign project 2011

Food Agriculture & Environmental Studies

ATI course/curriculum design

Ag IDEA presentation consortia courses 2009 [TJ - what is this?]

Semesters leaders group 2010

Medicine

FAME - Medical Education planning

Nursing

Faculty Retreat, curriculum revision 2009

Pharmacy

PG2y Resident project, 2009

search committee

planning and support

Public Health

PEP Focus groups, 2009

Veterinary Medicine

Curriculum planning/database development, 2009-2011